

Weekly Calendar AnneMarie Mileage:

Date	11/30	12/1	12/2	12/3	12/4	12/5	12/6	
Non Pay Week	PTO		Bonus Review					
		Email catch up	Payroll Balancing	Mike M Meeting	Book Review Dept Head			
		12@12	Crystal Reports	Accounts Payable	Ennegram Meeting			
		Top Over Under, Exception, and Event Tracker Report		Reports	HNL book			
		Payroll Processing		Shannon Meeting	Accounts Payble Checks			
		ACH reconcile		Lunch Punch Savings				
Total Work Hours	11	10.75	13.25	13	7.5			Total Weekly Hours 55.5