

September						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
October						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
November						
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29	30					
December						
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15	16	17	18	19	20	21
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29	30	31				
January 2022						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

25 Monday

Updated MITC, Staffing, payroll, O/U, Exceptionalist report, event readiness, updated Staffing Penelope to call through concern areas, Quenton investigate smell in teachers' classroom, Deby to meet with Alister, checked in with all leaders in Bournemouth, checked in with Bech Run team, After calls, texts, & emails

26 Tuesday

ORs updated MITC, worked on time sheet arranged beach refresher theatre, met with Jason, met Nick @ Garvie's for walk through, ORs meeting with Jason, walked Deby with Nick, assisted with cleaning Deby, handed out Thank you cards to Deby Garvie's, Brynham, Seaholm, Greenfield, Pricey, Quenton, Penelope, Harold teams After calls, texts, & emails

27 Wednesday

Bech Run inspections, met with Middle school, elementary, HS office staff, met with all teams & walk through's, Handed out thank you cards, updated MITC & Staffing, checked in with Bournemouth on staffing updates, WCR's, & things today, uploaded inspections, followed up with the teams on WCR's, followed

Important Matters This Week

up with Quenta on things to do tonight,

After calls, texts, & emails

Thursday 28

Nick authorized for me to work & respond to emails, calls, & etc from urgent case, ORs MITC updates, staffing updated, meeting with Belshire principal assisted with Belshire hallway detailing, Seaholm met with team, ORs sup discussion with STEVE, Ophelie & Quenta followed up with HR leaders After calls, texts, & emails

Friday 29

Nick authorized me to work & respond to emails, calls & etc from my grand mother service. she passed away last week & I performed her favourite song well today, she would be very proud of me, checked in with leadership & spoke with Ben,

30 Saturday

Sunday 31

Spire with LaShieria on Belshire updates, she couldn't enter school, passed along to Quenta