		Grand Rapid	ls Building Service		м	er											
			08.01.21				Totals	MONDAY 7am	TUESDAY	WEDNESDAY	-	FRIDAY	SAT	SUN	Hrs at Left	Grand Total	
		Week Ending:	00.01.21		Start Time		7am	6:30am	7am	7am			40.5	40			
			Deduct Lunch/ Breaks			-0.5			-0.5			40.5	40				
5	5	Exception Report must i	nclude data on any PR bel	ow B, ins	p below	End Time Total Shift Time Before/After		3pm	3pm	3pm	3pm	4:00pm			Total Production	0	
		90, employees requirii side train	ng retraining, concerns rai ning and development visit	sea on s s	ide by			8	8	8.5	8	9					
			Shift									Miles	103				
Number			Travel % of Ttl		Total daily hours		8 Ttl Hrs Travel	7.5 Ttl Hrs Ttl Hrs	8.5 Ttl Hrs Travel	8 Ttl Hrs Travel	8.5 Ttl Hrs Travel	Ttl Hrs Trave	Tti Hrs Trave	Work Hours	Travel Hrs		
of pages	3			0%				Iti Hrs Travei	Iti His Iti His	Iti Hrs Travel	Iti Hrs Travel	Iti Hrs Travei	Iti Hrs Irave	i iti Hirsi rave			
								8 0	7.5 0	8.5 0	8 0	8 0	0 0	0 0	40	0	
TA	SK.	LOCATION		Start	End	INSP	Q10	Mon						Sun	Totals	Total PR	
171	JK	LOCATION	WHO WERE YOU WITH?	Time	Time	GRADE	GRADE		Tues	Wed	Thur	Fri	Sat				
Vaca	ition																
		Brown	close out	7am	9am				2	-				-		Total mgr insp	
		Nickels		9am	10am				1							iotai myi msp	
Qua	lity	Admin/ECC		12:30pm	1pm				0.5					-			
Assur	-	Marshall	close out	1pm	2pm				1								
	- 4		dott out													2	
	ction	Countryside	close out	6:30am	8am					1.5							
s & A	udits									-							
		Brown		10:30am	11:30am							1			1		
		Diowit													0		
		nickels		7am	8am						1				1		
															0	5%	
															0		
					0.00										0		
Custo	mor	Cindy, Doug, planning for HS	Cindy, Doug,, Melissa	8am	9:30am					1.5					1.5 0		
															0		
	factio	Doug		11:30am	12pm							0.5			0.5	2	
n, Q	10 [°] S,									-					0		
KPI's,															0		
Custo															0		
Mt	gs														0		
															0	5%	
															0	3%	
		Location	Task												0	3	

	Grand Ra	apids Building Service	Manager: Joe Maher												
					Totals	MONDAY	TUESDAY	WEDNESDAY		FRIDAY	SAT	SUN	Hrs at Left	Grand Total	
	Week Ending:	08.01.21			Start Time		7am	7am	6:30am	7am	7am			40.5	40
						Deduct Lunch/ Breaks		-0.5			-0.5			40.5	40
5	Exception Report	must include data on any PR bel	End Time		3pm	3pm	3pm	3pm	4:00pm			Total Production	0		
	90, employees re	equiring retraining, concerns rai e training and development visit	sed on side by		Total Shift Time			8	8.5	8	9				
	3100		3		Before/After Shift Total daily hours									Miles	103
							8	7.5	8.5	8	8.5				
Number of pages 3				% of Ttl			Ttl Hrs Travel	Ttl Hrs Ttl Hrs	Ttl Hrs Travel	Ttl Hrs Travel	Ttl Hrs Travel	Ttl Hrs Trave	Ttl Hrs Trave	Work Hours	Travel Hrs
in pages 3			0%				8 0	7.5 0	8.5 0	8 0	8 0	0 0	0 0	40	0
TASK	LOCATION	LOCATION WHO WERE YOU WITH?		End	INSP	Q10									Total PR
			Time	Time	GRADE	GRADE	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Totals	louirrit
HR Mtgs,	office		10am	11am				1	-					1	3
Interviews	L10	mike	8:30am	10:30am							2			2	%/Grand
	-													0	8%
	Location	Task											1	0	
Meetings	HS	admin	7am	8:30am			1.5							1.5	1.5
Seminars &														0	%/Grand
Classes														0	
Clubbeb														0	4%
	admin/12@12		11:30am	12:30pm				1						1	
	admin		2pm 3pm				1						1	Spr Insp Tota	
Administra														0	5.5
tion,	admin		7am	8:30am							1.5			1.5	
Staffing,	payroll	HS/Nickels	11am	1pm			2							0	
Payroll	payron	110/10100001		1			2							0	% of Grand Tot
During the														0	
Shift										ļ		ļ		0	
														0	14%
	Location	Task												0	
Supply,	Warehouse	TUON	8:30am	9:30am			1							1	2.5
Equipment,		UC/Mieltolo	9:30am	11am			•								AV 12 1
Repair,	Repairs	HS/Nickels					1.5							1.5	%/Grand
Warehouse														0	6%
	Location	Task								<u> </u>				0	
Filling in	Location	1038												0	0
for Production														0	%/Grand

		Grand R	apid	ls Building Service	es, Inc			м	Manager: Joe Maher								
			08.01.21				Totals	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT	SUN	Hrs at Left	Grand Total	
		Dedu							7am	7am -0.5	6:30am	7am	-0.5			40.5	40
5				nclude data on any PR belo				Breaks End Time		-0.5 3pm	3pm	3pm	4:00pm			Total Production	0
				ng retraining, concerns rai		ide by		nift Time	8	8	8.5	8	9				
		side training and development visits						Before/After Shift Total daily hours		7.5	8.5	8	8.5			Miles	103
Number		ł,				Travel % of Ttl			8 Ttl Hrs Travel	Tti Hrs Tti Hrs	Ttl Hrs Travel	Ttl Hrs Travel	Ttl Hrs Travel	Ttl Hrs Trave	Ttl Hrs Trave	Work Hours	Travel Hrs
of pages	3				0%				8 0	7.5 0	8.5 0	8 0	8 0	0 0	0 0	40	0
TAS		LOCATION WHO WERE YOU WITH?			Start Time	End Time	INSP GRADE	Q10 GRADE	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Totals	Total PR
or filli																0	0%
fo																0	%/Grand
Superv																0	0%
Superv	131011															0	076
		Task/Project: lk Nickels,jolene,team meeting,sama			1pm	3pm			2							2	
		Task/Project:														0	
		Task/Project: Walk Nickels, West			11am	1.000					1.5					1.5	
Oth	er	Task/Project: HS job descriptions overview Task/Project: nickels/ecc/bfrown			1pm	1pm 3pm					2					2	
Proje		Task/Project: nickels/ecc/bfrown Task/Project: move equipment,maintainceNate			8am	3pm					2	7				7	17.5
110,0				Day Book	1pm	4pm							3			3	
		Task/Project:														0	
		Task/Project:														0	
Befor	o or	Task/Project:														0	
After		Task		With whom?												0	
Work H																0	0%
																0	
(phone																0	Grand Total
9pm cl																0	
last e	-															0	
cheo																0	
Plea																0	
record																0	0
accura	atelv		_													0	
	If u			nd Mileage Information an, do not take mileage,	only re	cord tim	ie.		Mon	Tues	Wed	Thur	Fri	Sat	Sun	Totals	Totals
									hrs miles	hrs miles	hrs miles	hrs miles	hrs miles	hrs miles	hrs nile	Hours	Miles
	[District, office, byron							20							0	20

		Grand Rap	oids Building Service	es, Inc	•	-			Ма	anage	er:			_		-		Joe	Ma	her	
			08.01.21				Totals	MON				WEDNESDAY		THURSDAY		FRI		SAT	SUN	Hrs at Left	Grand Total
5		Week Ending:	00.01.21			Start Time		7a	Im	7a	im	6:	30am	7am		7a	m			40.5	10
			Deduct Lunch/ Breaks End Time		e 3pm		-0.5 3pm				3pm		-0.	.5			40.5	40			
		Exception Report mu							3	3pm			4:00				Total Production	0			
		90, employees requ	uiring retraining, concerns rai raining and development visit	sed on s	ide by		nift Time	8	3	8			8.5	8	3	g)				
		side ti	raining and development visit	5			e/After nift													Miles	103
						Total daily hours		8		7.5			8.5		8		8.5				
Number	_			Travel % of Ttl					Travel	Ttl Hrs	Ttl Hrs	Ttl Hrs	Travel	Ttl Hrs	Trav el	Ttl Hrs	Trav el	Ttl Hrs Trav	el Ttl Hrs	ave Work Hours	Travel Hrs
of pages	3		_	0	%			8	0	7.5	0	8.5	0	8	0	8	0	0 0	0	₀ 40	0
TAS	SK	LOCATION	WHO WERE YOU WITH?	Start Time	End Time	INSP GRADE	Q10 GRADE	NA	on	Tu		14	/ed	Th		F		Sat	6		Total PR
										Tu		V 1	veu		ur		ri –	Jai	Su		
	byror	byron, office, districe buildings									39									0	39
	Countryside.nickels, West, HS												13							0	0 13
	Court												13							0	0
															0					0	0
	Byro	Byron, office, byron buildings															31			0	31
																				0	0
																				0	0
0																				0	0
																				0	0
																				0	0
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