

July							August							September							October									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

19 Monday 2021/07/19 DTD (11)

20 Tuesday 2021/07/20  
 OP's updated WITC, checked on alarm code & keys for chelsie progression, met chelsie @ Quarten to walk showed chelsie areas @ Beverly to start the team on, Green's Admin-Inspector, Brighton to meet with team, Beth ran Elemen, met with Andrew of Steve, walked Elemen & then with Steve & effort Admin/Inspect, Dave was in staff meeting, walked & met with the middle school team, PRED, new hire met with welfare bag checked in with Brynlyan After call  
 21 Wednesday 2021/07/21  
 updated WITC & Staffing walked West Maple walked Berkshee, OP's to review updated with Chelsie, walked Pembroke, walked Beverly, J's pizza to purchase food for team member's that helped with food cleaning, BCS dropped off food, thanked team, Green's dropped off food & thanked team

Important Matters this Week

Investigated lost key's, was found that BPS team member's were using key's from Key bar, Seasholm to meet with team on regards to missing key's, returned to Coumplan After hours to assist with food area up, After call, Terry's demo's  
 updated staffing a printed out JD Burdige's OP's Thursday 22  
 Beth ran Elemen, met new hire walked  
 with Steve & Assist, Principal Curtis, walked High School & Middle School, OP's for staffing updates, walked Harlan with Sandra, OP's for meeting with Jason Hardy & Larry Davis, Sup. discussions, walked West Maple with Chelsie

Friday 23  
 After call, text's, emails

OP's update WITC & Staffing, met with Carlos @ Debra, met new team member Kerne @ West Maple, met with Lo Shonda @ Berkshee, finalized staffing updates, arranged booking of end of summer GRBS event, Submitted expense for team member's pizza purchased with the budget.

24 Saturday 2021/07/24  
 After call, texts, emails  
 Sunday 25 2021/07/25