



Grand Rapids Building Services, Inc.							Manager:		Joe Maher										
5	Week Ending:	6.13.21				Daily Totals		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT	SUN	Hrs at Left	Grand Total			
	Exception Report must include data on any PR below B, insp below 90, employees requiring retraining, concerns raised on side by side training and development visits							Start Time	5:45am	5:00am	6:00AM	6:30am	7:00AM			49.75	51.75		
								Deduct Lunch/Breaks		-0.5	-1.5								
								End Time	3:30pm	3:00pm	8:00PM	2:30PM	5:00PM			Total Production	13.5		
								Total Shift Time	9.75	10	14	8	10			Miles	92		
								Before/After Shift				1							
							Total daily hours	9.75	9.5	12.5	8	10							
Number of pages	3	Travel % of TI						TU Hrs	Travel	TU Hrs	Travel	TU Hrs	Travel	TU Hrs	Travel	TU Hrs	Travel	Work Hours	Travel Hrs
							0%											50.75	0
9.75		0		9.5		0		12.5		0		9		0		10		0	
TASK	LOCATION	WHO WERE YOU WITH?	Start Time	End Time	INSP GRADE	Q10 GRADE	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Totals	Total PR				
HR Mtgs, Interviews														0	0				
														0	%/Grand				
														0	0%				
Meetings Seminars & Classes	Location	Task												0					
	hs	L10	10am	11am				1						1	6.75				
	12@12		12pm	12:45pm				0.75						0.75	%/Grand				
	hs	meeting with Mike	10:30am	11:15am						1.75				1.75					
													0	13%					
	multiple schools	Dan, others. Floor plans	11:15am	2:30pm						3.25				3.25					
Administration, Staffing, Payroll During the Shift	Payroll, Reports,		10am	12:30pm			2.5							2.5					
	Staffing		7am	9am			2							2	Spr Insp Total				
	Admin		11am	12pm				1						1					
	Staffing/admin/		6:30am	8am						1.5				1.5	17				
	running around stores/pick		7am	5pm							10			10					
														0	% of Grand Total				
														0					
														0	33%				
Supply, Equipment, Repair, Warehouse	Location	Task												0	0.75				
	office/warehouse	hr, pick up repairs	8am	8:45am				0.75						0.75					
														0	%/Grand				
														0	1%				
Filling in for Production	Location	Task												0	13.5				
	high school room/area check		2:30pm	3:30pm			1							1					
	hs	500 hallway/rooms	5am	7am				2						2	%/Grand				



