

April							May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
							1	2	3	4	5	6	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	
4	5	6	7	8	9	10	8	9	10	11	12	13	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14	
11	12	13	14	15	16	17	14	15	16	17	18	19	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	21	22	23	24	25	26	22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	28	29	30	31			29	30	31					29	30	31					29	30	31					

3 Monday 12/2/24

5-8:30 callers kula/customer prof. T.C.
 misc emails
 gms lya
 natuog/steals
 spwbsc.
 payroll
 direct leader
 Cedar HS
 spw cause emails
 (17)

4 Tuesday 12/2/24

1:30
 misc emails
 gms support lya-laundry
 customer prof
 DHS
 mgot lenalis
 staffing plan leads
 Pratt cover
 Cedar HS cover
 spw cause emails
 (15)

5 Wednesday 12/2/24

le
 milk
 MHC
 Admin
 Mutual Tom
 HS
 Staffing plan emails
 HS event setup
 Cedar HS
 HS in country lya/lf
 (13)
 Battle of Puebla Day (Mexico)
 5:00-8:00 enter map lenalis
 supported

Important Matters This Week

13.5 hours
 19.3% productivity
 498 mileage

National Day of Prayer

Thursday 12/6/24

6

7
 misc emails gms lya
 compeng
 backward digital
 direct T.C.
 11-2:30 cover T.C. Saturday
 1:30-3 Staffing plan
 emails
 spw cause
 (8)

Friday 12/7/24

7

1:30-7
 9-1:15
 1:45-3:45
 3:45-8
 emails mit
 direct postage
 postage leadership live
 drive home
 Staffing plan
 phone bills
 spw cause
 emails
 staffing curroffs several 2
 (10.5)

8 Saturday 12/7/24

Sunday 12/8/24

9

Mother's Day