

April 19 - 21

March							April							May							June							July									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
1	2	3	4	5	6	7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

Important Matters This Week

1 day PTO  
61 hours  
13.88 productivity  
mileage

22 - 25 April

19 Monday 10/25/26

10-11 mtg, phone calls emails  
11-5 payroll Staffing emails phone calls  
5-9 phone calls emails sev discussions

Thursday 11/22/26 22

5:30-6 email staffing mitc  
6-6:30 dracto cedar  
6:30-7:30 cedar of Leann/train  
7:30-9 custom-prova train  
9-10:30 macnaughton HS  
10:30-12 Staffing Plan  
12-1 Admin calls emails  
1-2 Admin Staffing drive to cedar  
2:30-4 cedar springs covr

20 Tuesday 11/23/25

12 @ 12 PTO DAY - sev kids  
Answered praxenials/staffing 3

Friday 11/23/26 23

6:30-7 Staffing emails mitc  
7-8 givs support  
8-2:30 ECR S13  
Standale  
Waldenville  
Staffing plan/Leann/stenals  
54th division  
Westgate  
cedar springs covr

21 Wednesday 11/23/24

6:30-7 emails mitc  
7-7:30 givs support  
7:30-8:30 Truchaus  
8:30-9:30 olomka  
9:30-10:30 kafe  
10:30-12 LLC  
12-1 Staffing plan calls  
1-2 MDDT

Sunday 11/23/26 25

6-7:30 dracto cedar  
7:30-7:30 Cedarspring coverage  
7:30-8:30 Staffing calls emails  
14  
14

24 Saturday 11/23/25

mitc .25

Sunday 11/23/26 25

mitc .25