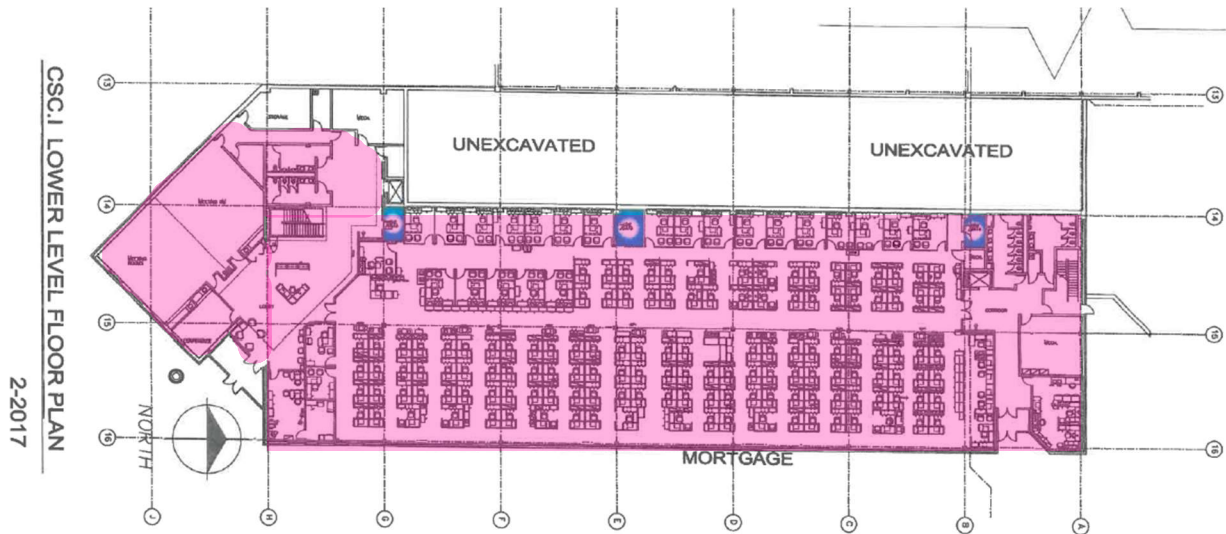
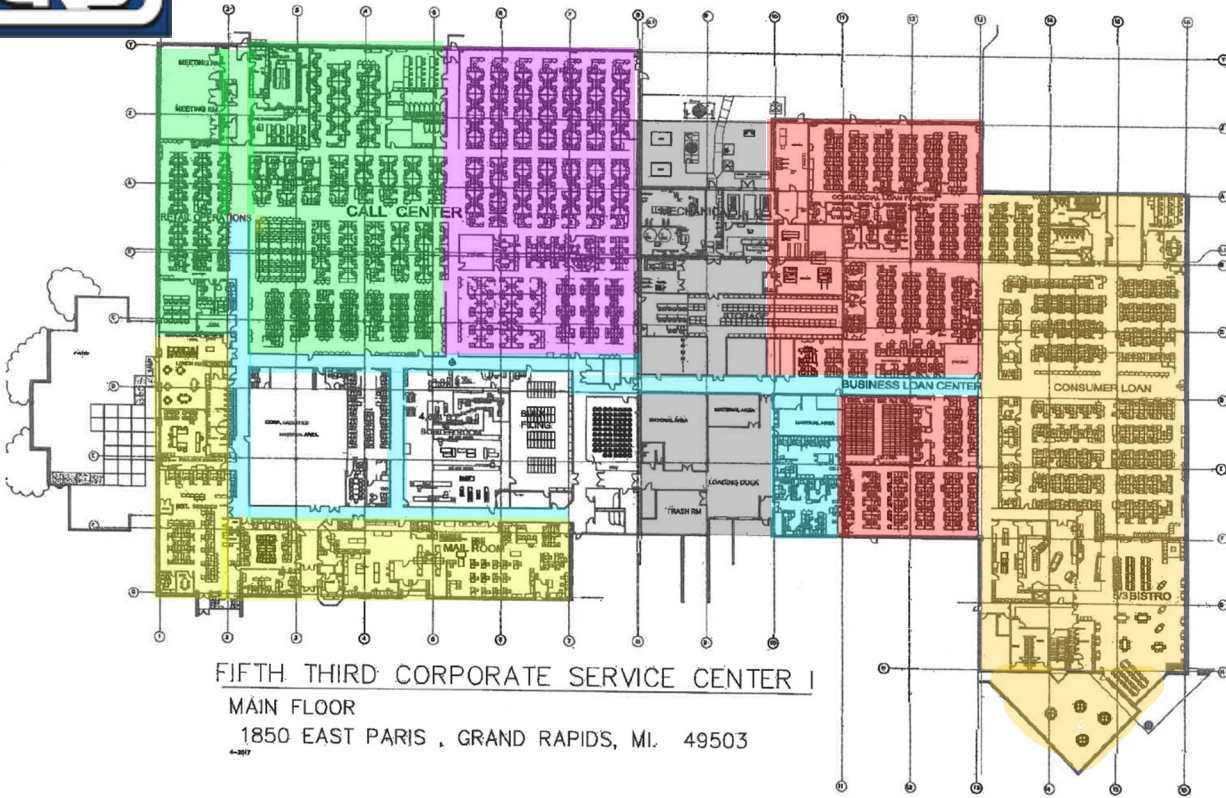




5/3 Ops Morning Job Description



Lead Custodian: 5:00am - 1:30pm
 Vacuum Halls
 Clean Corporate Office Area
 Walk down Other Team member Areas. Fix as you go.

Part Time Custodian 5:00 am - 10:00 am
 Clean Lower Level Cubicle area, restrooms, common area and Restrooms

Part Time Custodian 5:00am - 9:00am
 Clean Call Center Areas:
 Vacuum carpets, empty trash, dust sills,
 Wipe down Restrooms in your area.

Part Time Custodian 5:00 am - 9:00 am
 Clean Cubicle area.
 Clean Restrooms in your area

Part Time Custodian 5:00 am- 9:00am
 Clean Call Center Area, Vacuum carpets, empty trash, dust sills, wipe surfaces.
 Clean Restrooms in your area.

Part Time Custodian 5:00 am - 9:00 am
 Clean Cubicle areas, restrooms and bistro Lounge

Day Custodian 9:00 am - 5:30pm
 Wipe touch points, police bathrooms
 Clean Cafe