

AnneMarie

Mileage:

Date	1/1	1/2	1/3	1/4	1/5	1/6	1/7	
	Create Timecards	Top Over under, payroll to dos	Pay the people	Accounts Payable	Driver Updates	Manager scorecards	New HNL and Corporate Tracker	
	Holiday	Payroll Processing	Crystal Reports	Equipment on Airmason	Call Center meeting	New Branch Tracker		
		Bonuses/Mileage	Trackers	Budget notes	ACHes			
		Employees paid after term	Budget Notes	MIPTO look back	Credit Card			
		Payroll balancing		Shannon meeting	.5 PTO			
		OT For Bonus		Wage increase				
Total Work Hours	10	12	8	10.25	12.25	1	1	Total Weekly Hours 54.5