

AnneMarie

Mileage:

Date	12/4	12/5	12/6	12/7	12/8	12/9	12/10	
	New Manager breakfast	Top Over under, payroll to dos	Payroll Balancing	Budget Notes	Manager Scorecard			
	Manager issues/Triplog	Payroll Processing	Pay the people	Accounts payable	EOS planning- Accomplishments, Rocks, agenda, teambuilding			
	Payroll Processing	Bonuses/Mileage	Crystal reports/ Reports	Credit card	AChes			
	Special Billing	Payroll balancing	Jason Special Billing meeting	Wage changes				
	EOS	Special billing updates	Budget notes	Manager scorecard				
	Payroll form		Phone issues	Accomplishments page				
Total Work Hours	12	8.5	11	10.5	8.25			Total Weekly Hours 50.25