

AnneMarie

Mileage:

Date	11/20	11/21	11/22	11/23	11/24	11/25	11/26	
	Proof of insurance updates and notifications	Top Over under, payroll to dos	OT for bonus	Thanksgiving	PTO			
	Payroll Processing	Payroll Processing	Mileage					
	Payroll form	Bonuses/Mileage	Pay the people					
		Payroll Balancing						
		OT for bonus						
	.5 PTO	.5 PTO	.5 PTO					Total Weekly Hours
Total Work Hours	11	11.5	9	10	10			51.5